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UNITED STATES GOVERNMENT

**CONFIDENTIAL**

*Memorandum*

TO :  25X1A

DATE: 16 July 1965

Thru : C/GSD and C/SMS

FROM : DAD/S&D

SUBJECT:

You are tentatively scheduled for the one week management course given by Office of Training  beginning 13 September 1965. Will you please plan to attend this course and give maximum notice if you determine that the work load preclude this.

25X1A